PANJAB UNIVERSITY, CHANDIGARH

(Estted. under the Panjab University Act VII of 1947- enacted by the Govt. of India)

FACULTY OF ARTS

SYLLABI

FOR

MASTER OF SOCIAL WORK
(1<sup>ST</sup> TO 4<sup>TH</sup> SEMESTER)
EXAMINATIONS 2019-20

SEMESTER WISE LISTING OF COURSES

First Semester

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSW 101</td>
<td>Social Work Profession: Evolution and Contemporary Ideologies</td>
</tr>
<tr>
<td>CSW 102</td>
<td>Research Methods in Social Work</td>
</tr>
<tr>
<td>CSW 103</td>
<td>Sociology for Social Work</td>
</tr>
<tr>
<td>CSW 104</td>
<td>Understanding Communities</td>
</tr>
</tbody>
</table>

- Concurrent Field work/ Practicum

Second Semester

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSW 201</td>
<td>Social Case Work</td>
</tr>
<tr>
<td>CSW 202</td>
<td>Social Group Work</td>
</tr>
<tr>
<td>CSW 203</td>
<td>Community Organization and Development</td>
</tr>
<tr>
<td>CSW 204</td>
<td>Social Work Practice</td>
</tr>
</tbody>
</table>

- Concurrent Field work/ Practicum
  Internship (four weeks)

Third Semester

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SWP 301</td>
<td>Gender and Family</td>
</tr>
<tr>
<td>SWP 302</td>
<td>Aging and Social Work</td>
</tr>
<tr>
<td>SWP 303</td>
<td>Disaster Management and Social Work</td>
</tr>
<tr>
<td>SWP 304</td>
<td>Human Resource Management and Labour Welfare</td>
</tr>
<tr>
<td>SWP 305</td>
<td>Statistics in Social Work</td>
</tr>
</tbody>
</table>

- Concurrent Field work/ Practicum

Fourth Semester

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SWP 401</td>
<td>Child and Youth Development</td>
</tr>
<tr>
<td>SWP 402</td>
<td>Poverty, Slums and Urban Development</td>
</tr>
<tr>
<td>SWP 403</td>
<td>Healthcare and Social Work</td>
</tr>
<tr>
<td>SWP 404</td>
<td>Persons with Disability and Social Work</td>
</tr>
<tr>
<td>SWP 405</td>
<td>Population and Environment</td>
</tr>
</tbody>
</table>

- Concurrent Field work/ Practicum
- Block Placement (Six Weeks)

COURSE DETAILS

The students are required to successfully complete 80 credit hours for theory papers, field work and tutorial in the total duration of the course. There are in all eighteen courses, which are grouped under two categories as shown below:

(a) Core Social Work Courses (CSW)
(b) Social Work Practice Concentrations (SWP)

The core social work courses have eight papers and will be offered during the first and second Semesters of the program. All of these courses are compulsory for all the students.

The Social Work Practice Concentrations have ten papers and will be offered during the third and fourth Semesters of the program:

The students, depending upon their interest, will have the choice to opt for any of the social work concentrations.
Core Social Work Courses (CSW)

CSW 101  Social Work Profession: Evolution and Contemporary Ideologies
CSW 102  Research Methods in Social Work
CSW 103  Sociology for Social Work
CSW 104  Understanding Communities

CSW 201  Social Case Work
CSW 202  Social Group Work
CSW 203  Community Organization and Development
CSW 204  Social Work Practice

Social Work Practice Concentrations (SWP)

SWP 301  Gender and Family
SWP 302  Aging and Social Work
SWP 303  Disaster Management and Social Work
SWP 304  Human Resource Management and Labour Welfare
SWP 305  Statistics in Social Work

SWP 401  Child and Youth Development
SWP 402  Poverty, Slums and Urban Development
SWP 403  Healthcare and Social Work
SWP 404  Persons with Disability and Social Work
SWP 405  Population and Environment

The students are required to take up four papers only in each semester.

Theory paper shall be of 100 marks (80 marks for written examination and 20 marks for internal assessment), while fieldwork/practicum examination shall be of 100 marks (75 marks for field work report and 25 marks for viva-voice) per semester.

The students are required to complete an Internship Program of four weeks after the second semester and Block Fieldwork Placement of six weeks after the fourth semester examinations. Each student is required to produce a certificate/evaluation form indicating satisfactory completion of the internship and block fieldwork placement from the organization placed in, failing which the conferment of degree shall be withheld.

FIELD WORK/PRACTICUM

Supervised field work/practicum shall be an integral part of this training programme to enable the students to integrate the knowledge acquired in the classroom with actual practice. Every student shall be required to put in 16 hours of field work, spread over two days a week,

concurrently during two years academic programme, spread over four semesters. Students shall be required to submit field-work/practicum reports every week to the field supervisor. Student participation in fieldwork/practicum is compulsory.

A variety of learning opportunities shall be made available to the students during the field work/practicum (i) to develop their ability to observe and analyze social realities (ii) to appreciate individual’s, group’s or society’s response to people’s needs and problems (iii) to develop critical understanding of the application of legislation and social policy (iv) to develop the ability to recognize the need for newer programmes (v) to develop the capacity for self direction, growth and change through self awareness and (vi) to enhance writing skills to document practice appropriately. To meet these objectives the following field work/practicum opportunities shall be provided:
**Observation visits:**

Observation visits shall be arranged for providing an exposure to and understanding of the services provided in response to people's needs. Emphasis shall be laid on acquiring skills of systematic observation, developing a spirit of inquiry, appreciating the services provided, understanding the policy and its relevance and identifying the gaps in the service system.

**Individual/Group Conferences:**

The structured experiences during the conferences shall provide the opportunity of learning by doing in a safe environment of the classroom. This classroom environment, wherein the students and facilitators meet to experience certain intervention skills, shall be the most non-threatening methods of learning especially for the beginners. Learning opportunity shall be conducted through a game/form, or other simulated experiences with a view to help the students to enhance their self awareness (own strengths and limitations) in relationship to professional role and to understand non-verbal messages-body language, empathy and like skills.

**Camps:**

Camps in the slums/rural areas shall provide opportunities to experience living conditions – housing, water supply, sanitation and other amenities – in addition to the social, economic, educational and political life of the people. Students will develop understanding of the governmental and developmental services in the context of emerging social realities. This experience shall help the students in acquiring skills in planning, organizing, implementing the camp for conscious use of time, communication skills, team spirit, handling relationships, conflicts, differences of opinions, evaluation, sharing of resources, coping skills in problem situations, cooperation and coordination.

**Workshops:**

Workshops shall be organized to help the students acquire specific skills for situations encountered during practice and acquire skills for intervention. These may be for problems, issues or concerns like work with alcoholics and their families, couples undergoing marital stress, elderly, adolescents, HIV/AIDS affected persons, disabled persons etc.

**Internship Program and Block Field Placement:**

Soon after the completion of II & IV semester theory examination respectively, all students shall be required to work for four week and six weeks respectively, continuously in specific agencies/organizations of their choice or as may be assigned. It is compulsory for each student to submit a certificate indicating satisfactory completion of Internship Program and Block Field Placement from the agency/organization the student has worked with, to become eligible for obtaining the degree of Masters of Social Work.

* * * * * * *
SYLLABI AND COURSES OF READING FOR MASTERS OF SOCIAL WORK

Course Title/Course Code
Social Work Profession: Evolution and Contemporary Ideologies (CSW: 101)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\((10 \times 2 = 20 \text{ marks})\)

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\((4 \times 15 = 60 \text{ marks})\)

Course objectives: This course seeks to introduce the students to (i) the evolution of the social work in India and developed countries (ii) the contemporary ideologies of social work profession in the India and the West (iii) the contemporary reality in its historical context in order to develop their sensitivity towards marginalization of vulnerable groups.

Course Content

Unit: I

Unit: II

Unit: III

Unit: IV

Suggested Readings:


**Additional Readings:**


**Course Title/Course Code**

*Research Methods in Social Work (CSW: 102)*

**Instructions for the Paper setter/Examiner**

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

(10 x 2 = 20 marks)

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

(4 x 15 = 60 marks)
Course objectives: This course intends to equip the students (i) with skills required for understanding the importance of scientific, analytic, and ethical approach to build knowledge for practice (ii) in developing their ability to use different research designs, sampling strategies and tools for collecting information / knowledge (iii) to conduct research with an aim to develop, use and effectively communicate empirically based knowledge to provide high-quality services; to initiate change; to improve practice, policy and social service delivery; and to evaluate one's own practice.

Course Content

Unit: I
Social Research: Meaning and Goals; Scientific Method – meaning, features, characteristics; Techniques of Data Collection – Observation, Interview and Questionnaire; Sampling – Definition and Types; Steps in the process of research – problem selection, field investigation, data processing (coding, tabulation and classification) analysis and report writing.

Unit: II
Qualitative Research: Meaning and Significance; Types – Grounded theory, Case study, Ethnography, Action research, Participatory research, Naturalistic Inquiry; Triangulation; Ethics in Research

Unit: III
Social Work Research: Meaning, Nature, types, Characteristics and goals; Difference between social science research and social work research; Use of research in social work; Intervention research and Practice based research; Types of social work research – need assessment studies, situational analysis, monitoring and evaluation, impact assessment, policy research.

Unit: IV
Role of Social Work Research: Role of research in policy formulation and programme planning, implementation and evaluation; Importance of research in field practice; Application and Intervention of research in Primary methods of Social Work.

Suggested Readings:
Additional Readings:
Young, P. V. et al. (1971) Scientific Social Surveys and Research, New Delhi: Prentice Hall India.

Course Title / Course Code
Sociology for Social Work (CSW: 103)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

Course objectives: This course introduces students to a broad range of concepts related to society and its various dimensions (i) to promote their understanding of social structure particularly the system of social stratification – prevalence of hierarchy, inequality, discrimination, exploitation – in everyday life and how it is construction 19 ultimately shapes the identities (ii) to appreciate the significance of social work in the context of current socio-economic realities such as development, globalization, liberalization, emergence of new forms of communication etc.

Course Content

Unit: I
Concepts: Society, Culture, Community, Institutions, Social Structure – Definitions and Features; Differentiation; Hierarchy; Stratification – Definition and Features, Functions and Types; Caste and Class – Meaning, Features, Change and Continuity; Interface in Contemporary India; Tribe – Meaning, Features; Continuity and Change in India.

Unit: II
Social Change, Progress, Revolution and Evolution: Meaning Features; Development, Globalization and Liberalization – Meaning, Their significance for social work; Media and its role in social change and Cultural Invasion.

Unit: III
Gender: Social Construction of Gender and Sexuality, Masculinity and Femininity; Interface between Gender, Caste, Class and other Ethnic categories; Gender – Change and Continuity; Media and Gender

Unit: IV
Personality: Concept, Determinants and Stages of Development; Personality and Culture; Motivation, Perception and Learning, Conformity and Deviance.

Suggested Readings:


**Additional Readings:**


---

**Course Title/Course Code**

Understanding Communities (CSW: 104)

**Instructions for the Paper setter/Examiner**

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[ (10 \times 2 = 20 \text{ marks}) \]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[ (4 \times 15 = 60 \text{ marks}) \]

**Course objectives:** This course intends to acquaint students (i) with the basic features of the tribal, rural and urban communities (ii) with the emerging social and political issues within the communities (iii) with the state policies for the development of these communities, so that their capacity to understand the uniqueness of these communities is enhanced for making meaningful interventions as well as establishing and sustaining relationship in these communities.
Course Content

Unit: I

Concepts: Community, Community Organization, Community Development; Different types of Communities – Tribal, Rural, Urban and their basic features; Community Work within Social Work.

Unit: II

Issues within Tribal Communities: Constitutional safeguards for Scheduled Tribes; Kinship and Domestic groups; Tribal Ethnicity – Revivalism and Reintegration; Issues relating to tribal communities – Land, Environment, Forest and Gender issues, Developmental issues, Transition and Change.

Unit: III

Issues within Rural and Urban Communities: Agrarian Social Structure; Jajmani System; Significance of Caste; Rural family – Patriarchy; Urbanization, Urban Growth, Over-urbanization, Urbanism, Rural-Urban Migration; Urban Family; Rural-Urban Continuum; Continuity and Change, Consequences of Urban-ward Migration on Rural and Urban communities; Rural-Urban Disparities in Sex Ratio, Literacy, Employment, Status of Women etc.; Local Governance in Rural and Urban communities in India.

Unit: IV

State Policy: Forest policy and tribal development – Perspectives and Problems, Land Reforms and their Impact; Rural Development Programmes since independence; National Commission on Urbanization, Rural and Urban Poverty; Schemes and Programmes – Features, Handicaps and Changing Focus; Involvement of NGOs and People in Tribal, Rural and urban development programmes.

Suggested Readings:
Chacko, M. Pariyaram (2005) Tribal Communities and Social Change (Themes in Indian Sociology), New Delhi: Sage

Additional Readings:
SECOND SEMESTER

Course Title/Course Code
Social Case Work (CSW: 201)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[(10 \times 2 = 20 \text{ marks})\]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[(4 \times 15 = 60 \text{ marks})\]

Course objectives: This paper focuses on Case work which is the first primary method of Social work and in this the individual is helped through various sessions in order to make himself self-reliant. It also discusses how Case work is practised in diverse settings.

Unit: I
Social Case Work: Characteristics, Types and Significance; Development of Case Work; Social Case Work as a Primary Method of Social Work; Purpose and Objectives of Case Work.

Unit: II
Case Work: Components, Assumptions, Process and Stages; Indicators, Values and Principles in Social Case Work and their importance; Ethical Issues and Dilemmas in Case Work.

Unit: III
Recording and Documentation in Case work: Skills and Techniques of Case Work; Ingredients of Case Work; Importance of Planning in Case Work; Importance of Social work theories in Case Work.

Unit: IV
Case Work in diverse settings: Case work in Educational Settings, Correctional Settings, Community Settings, Institutional Settings, Corporate Social Responsibility, Medical, Geriatrics; Various Roles of Social Worker in Case Work

Suggested Readings
Holosko, Michael J. (2017) Social Work Case Management: Case Studies From the Frontlines, New Delhi: Sage

Additional Readings
Course Title/Course Code
Social Group Work (CSW: 202)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.
The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[ (10 \times 2 = 20 \text{ marks}) \]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[ (4 \times 15 = 60 \text{ marks}) \]

Course objective: The focus of this paper is on Social Group Work which is the second primary method of Social Work having a perspective of making people self reliant through group activity and it is practiced in diverse settings.

Unit: I
Social Group: Characteristics, Types and significance; Historical Development of Group Work; History of Social Group Work in India; Social Group Work as a Primary Method of Social Work.

Unit: II
Group Work Theories and Models: Stages/Phases and Process of Group Formation; Group Dynamics and various indicators of Group Work; Values and Principles and their importance in group work; Ethical issues and dilemmas in group work.

Unit: III
Leadership and skills development in group work: Power and its importance; Skills and Techniques; Importance of programme planning; Importance of Recording and Documentation in Group Work

Unit: IV
Group work in diverse settings: Self Help Groups (SHG) and their Concepts and Dynamics in the Indian Scenario; Group Work in diverse settings – Educational Settings, Correctional Settings, Community Settings, Institutional Settings, Corporate Social Responsibility, Medical, Psychiatric and Geriatrics; Various Roles of a Social Worker in Group Work

Suggested Readings
https://openlibrary.org/works/OL1583040W/Social_group_work_principles_and_practices.
Course Title/Course Code
Community Organization and Development (CSW: 203)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[(10 \times 2 = 20 \text{ marks})\]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[(4 \times 15 = 60 \text{ marks})\]

Course Objectives: This course is to prop up the understanding of the students in relation to the (i) various aspects of community organization in India (ii) models and approaches of community development along with discrimination exercised in community development programmes (iii) methods used for community organization and development (iv) role of the social worker community organizer in building consensus around community issues.

Course Content

Unit: I
Community: Concept (Sociological and Practitioner); Community work within social work; Definition, Objectives, Principles and Relevance of Community; Organization Practice; Historical development of community organization; Community organization in India.

Unit: II
Community Organization and Development: Models: Locality development model, Social planning model, Social action model; Approaches (Directive and Non-directive); Community leadership; Discrimination and Community Development Programming: Types of discrimination, their impact on capacity development, addressing these at the community level.

Unit: III
Methods used in community organization and development: group decision making and cooperative action, inter group and intra group communication, protests and demonstrations, public interest litigation, public relations, mobilization, dealing with authorities, planning, monitoring and evaluating.
Unit: IV

Community organizer: Role of the Community organizer within different models (enabler, educator, advocate, guide, broker, and therapist); Skills and attributes of a community organization practitioner – problem analysis, resource mobilization, conflict resolution, organizing meetings, writing and documenting, networking, training.

Suggested Readings:

Additional Readings:

Course Title/Course Code
Social Work Practice (CSW: 204)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[(10 \times 2 = 20 \text{ marks})\]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[(4 \times 15 = 60 \text{ marks})\]

Course objectives: This course introduces the students to (i) the significance of social action in social work (ii) the impact of networking, advocacy and political system in affecting social change (iii) the role of planning, monitoring and evaluation of projects relating to social services (iv) the training required for social work personnel for social work activities.

Course Content

Unit: I

Social Work Practice: Contemporary concerns, areas of intervention and problems; Dilemmas/Ethics of social work practice; Social Work skills; Tools and techniques for Social Work Practice like recording data, conducting meetings, home visits, rapport building and interviewing; Social Work Practice in Family and child welfare, Industry, Disaster management, HIV/AIDS etc.
Unit: II

**Social Action**: Concept and history, as a method of social work intervention; Strategies involved in social action; Radical social work, Public Interest Litigation and Right to Information – steps and process; Contemporary social movements – Chipko, Narmada Bachao Andolan etc.

Unit: III

**Policy formulation in voluntary agencies and public agencies**: fund raising, public relations; Social Welfare Administration and its application in Centre and State Level, Central Social Welfare Board, Department of Social Welfare at the Centre and in the state.

Unit: IV

**Change and its Management**: Understanding and management of change; innovation in a rapidly changing social environment for policy programmes and structure.

**Suggested Readings:**


**Additional Readings**


THIRD SEMESTER

Course Title/Course Code
Gender and Family (SWP: 301)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[(10 \times 2 = 20 \text{ marks})\]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[(4 \times 15 = 60 \text{ marks})\]

Course objective: This course is equipped to make the students understand that gender difference is the product of, not the cause of gender inequality, and how the institutions like family, workplace; state and law create gender differences and reproduce gender-inequalities. Also, despite extreme and persistent gender-inequalities in our society and by degendering trait, and not people, men and women may not become similar but definitely more equal.

UNIT-I
Gender: Concept of Gender, Construction of Gender; Issues – Nature vs Culture, Private vs Public, Reproduction vs. Production; Approaches – Liberal, Marxian, Radical, Socialist and Post-Modernist.

UNIT-II

UNIT-III
Gender Justice and Gender Laws: Gender Issues – Gender biases in legislation and consequences on women; Offences against women – domestic Violence; sexual harassment at work place, trafficking and prostitution; Laws – Rights guaranteed under the Constitution of India to Women; Fundamental Rights, Directive Principles and Reproductive Rights.

UNIT-IV
Family Welfare: Enforcement of Laws – Family Courts, Mahila Adalats, National and State Commissions, Family Counselling Services; Women Welfare Programmes, Schemes and Strategies in Five Year Plans; Trajectory of Gender and Developmental concerns; U.N. efforts ; CEDAW and Human Rights approach; Role of Social Worker in Gender and Family concerns.

Suggested Readings

**Additional Readings**

**Course Title/Course Code**
Aging and Social Work (SWP: 302)

**Instructions for the Paper setter/Examiner**
Duration of examination for theory paper shall be three hours.
The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

(10 x 2 = 20 marks)

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

(4 x 15 = 60 marks)

**Course Objectives**: This course aims at apprising the students about (i) the changing demography of the elderly population in India (ii) their contemporary issues and concerns within the family (iii) the policies and programmes affecting the needs of the elderly (iv) the urgency for perceiving ageing positively in order to enhance the quality of life of the aged, their families as well as the community. Course content

**Course Content**

**Unit: I**
*Gerontology*: Concept and definition; Demography of aging – Proportion of elderly persons by sex, rural/urban, marital status, economic status and regional variations; Factors contributing to the problems of the elderly – socio-economic and health etc: public perceptions, beliefs, stereotypes towards old age; Emerging trends and issues of elderly in the context of globalization.

**Unit: II**
*Aging and Family*: Traditional norms concerning role, power and status of elderly in Indian families; the generation gap and crisis of values; declining authority and adjustment to changing roles; Issues and concerns of the elderly – leisure time, spiritual discourses, neglect, abuse, domestic violence, abandonment, housing, safety issues, illness and death of the spouse, role of family in elderly care.
Unit: III

**Policies and Programmes:** Constitutional and legislative provisions; Privileges, Benefits and Facilities by Government of India (The Maintenance and Welfare of Parents and Senior Citizens Act, 2007); Social Security schemes; National Policy on Aging; Care for elderly – Institutional and Non Institutional services for the welfare of the aged; Information and availability about physical aids and geriatric treatment.

Unit: IV

**Social Work and Aging:** Social work practice for enhancing quality of life through education for preparation of new roles and activities; initiating social networks, self help groups, bereavement counselling, mediating for enabling the elderly to receive their entitlements; Intervention needs – retirement planning, promoting savings, investments and making a will, training and opportunities for income generation, Raising family awareness; Role of non-governmental agencies.

**Suggested Readings:**

**Additional Readings:**

**Course Title/Course Code**

**Disaster Management and Social Work (SWP 303)**

**Instructions for the Paper setter/Examiner**

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[(10 \times 2 = 20 \text{ marks})\]
In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4 x 15 =60 marks)

Course Objectives: This course aims at acquainting the students with (i) the phenomenon of disaster (ii) the various ways of managing disaster (iii) the devastating impact of disasters on various groups in society (iv) the process of rehabilitation after the disaster.

Course Content

Unit: I

Disaster: Concept, meaning, causes and effects; Related concepts – Risk and Hazard; Types of disasters – Natural disasters: famine, drought, flood, cyclone, tsunami, earthquakes etc.; Man-made disasters – riots, blasts, industrial militancy, displacement etc.

Unit: II

Disaster Management and Phases: Prevention preparation; education and vulnerability, Disaster Preparedness – Concept and Nature; Disaster Preparedness Plan for People and Infrastructure; Community based disaster – preparedness plan for people and Infrastructure. Community based disaster preparedness Plan – Objectives, prerequisites and constraints and resource mobilization; Disaster Mitigation – Meaning, concept and strategies and management; Role of Individuals and Team in mitigation.

Unit: III

Impact of Disaster: Physical, economic, spatial and psycho-social conditions, Post-traumatic stress disorder (PTSD); Politics of aid; Victims of disaster – children, elderly and women

Unit: IV

Disaster and Rehabilitation: Disaster policy in India; Disaster Management Act of 2005; Role of National and International agencies like NDMA, UNDP etc.; Role of NGOs, Media, Police and Armed Forces; Disaster Response from Central, State, District and Local Administration; Role of social worker and intervention strategies.

Suggested Readings:
Rapp, Randy R. (2011) Disaster Recovery Project Management: Bringing Order from Chaos, Purdue University Press, West Lafayette (IN): Purdue University Press
Sahni, Pardeep et.al. (eds.) 2002, Disaster Mitigation Experiences and Reflections, Prentice Hall of India, New Delhi.

Additional Readings
Maskrey, Andrew (1989), Disaster Mitigation: A Community Based Approach, Oxford
Course Title/Course Code
Human Resource Management and Labour Welfare (SWP 304)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

(10 x 2 = 20 marks)

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

(4 x 15 = 60 marks)

Course Objectives: This course aims at acquainting the students with (i) the phenomenon of human resource management (ii) the concept of human resource development (iii) legislations relating to industrial relations (iv) the issue of labour welfare.

Course Content

Unit I
*Human Resource Management:* Concept, philosophy, principles, role, importance and functions; Qualities and competencies of a good Human Resource Manager; Personnel Policy – Definition, purpose, need, importance and types of personnel policies; Human Resource Planning – Concept and process; Recruitment and Selection – Sources of labour supply, job Description, Job Classification, Job Analysis and Job Evaluations; Other important Issues – Induction, Placement, Transfers, Promotion Retirement and Dismissal.

Unit II
*Human Resource Development (HRD):* Concept, need and objectives; Instruments and their implementation; HRD for workers – Rationale, Training, counselling and functions; Training and Development – Need, importance and objectives; Techniques of training, Training Need Assessment, Training monitoring and evaluation; Performance Appraisal System – Concept, techniques, approach and Importance of Performance Management System.

Unit III

Unit IV

Suggested Readings:

**Additional Readings**

**Course Title/Course Code**
Statistics in Social Work (SWP: 305)

**Instructions for the Paper setter/Examiner**

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[ (10 \times 2 = 20 \text{ marks}) \]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[ (4 \times 15 = 60 \text{ marks}) \]

**Course objectives**: This course will help the students to appreciate the use of statistics for analyzing and interpreting social work research by acquainting them with (i) statistical tools and techniques (ii) measures of central tendency, dispersion, association as well as methods for drawing inferences.

**Course Content**

**Unit: I**

*Statistics in Social Work*: Uses and limitations of statistics; Variables – discrete and continuous; quantitative and qualitative; independent and dependent; Measurement – nominal, ordinal and interval; Grouping Data – frequency distribution and its construction; Measures of Central Tendency – arithmetic mean, median and mode.
Unit: II  
**Measures of Dispersion**: Range, Inter quartile range, Mean deviation, Variance and standard deviation; Coefficient of variation; Bivariate distribution – Creating bivariate contingency tables; Rules for percent aging bivariate tables.

Unit: III  
**Measures of Association**: Nominal level – Yule’s Q and Lambda; Ordinal level – Spearman’s Rank Order Correlation Coefficient, Gamma; Interval Level – Pearson’s Product Moment Correlation Coefficient (Ungrouped data).

Unit: IV  
**Tests of Significance**: t-test for significance of Mean for two independent samples; Chi-square test for A x B Contingency Tables; Z test for proportions for two independent random samples; Presentation of Data – Types; Writing the report.

**Suggested Readings**:  

**Additional Readings**:  
FOURTH SEMESTER

Course Title/Course Code
Child and Youth Development (SWP: 401)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

(10 x 2 = 20 marks)

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

(4 x 15 = 60 marks)

Course Objectives: This course seeks to augment the awareness of the students concerning (i) the concept of child welfare in the light of international context (ii) the difficulties faced by the at risk children (iii) the interventions made by the governmental and non-governmental organizations (iv) pertinent issues affecting the today’s youth.

Course Content

Unit: I
Definition of a child: Social construction of childhood and adolescence; Situational analysis of child in India; Concept of child welfare; Historical evolution and changing ideological and philosophical context of child welfare; Global agenda for children, CRC and Global movement; Constitutional and statutory provisions and their critique in the light of CRC; Role of U.N. and other international agencies in child welfare; Evaluation.

Unit: II
Vulnerable children: Understanding vulnerability, marginalization, poverty and child rights; Children in conflict with Law and Children in need of care and protection – the girl child, street children, destitute children, children facing sexual abuse, victims of stigmatization, disasters, domestic violence, etc.

Unit: III

Unit: IV
Youth and development: Situational analysis of youth in India; Characteristics of Youth based on location – Urban, rural and tribal; Influence of societal systems on youth – Family, politics, media, IT; Critical issues affecting youth in relation to their developmental roles and tasks; education, work, family, marriage and relationships; High risk behaviour – Substance abuse, sexual behaviour, HIV/AIDS, violence.

Suggested Readings:


**Additional Readings:**


NIPCCD (1997) *National Evaluation of Integrated Child Development Services*, Delhi: Published by NIPCCD

**Course Title/Course Code**

**Poverty, Slums and Urban Development (SWP: 402)**

**Instructions for the Paper setter/Examiner**

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[(10 \times 2 = 20 \text{ marks})\]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[(4 \times 15 = 60 \text{ marks})\]

**Course Objectives:** The course has been designed to educate the students about the (i) conceptual understanding of poverty in general and urban poverty in particular (ii) the empirical issues concerning urban poverty in India with a focus upon large metropolitan cities and (iii) policies and programmes initiated by Indian State in order to tackle the problems of urban poverty and slums in India.

**Course Content**

**Unit: I**

*Urbanization*: Meaning; Features in Developed and Developing Countries; Urban Growth; Overurbanization; Migration Streams and their linkages with Urbanization; Urbanization and Culture; Social Disorganization

**Unit: II**

*Poverty*: Definition, Conceptualization and Measurement; Economic and Non Economic Definitions, Participatory Definition; Absolute and Relative Poverty; Non Economic Indicators of Poverty; Feminization of Poverty; Social Planning; Gender issues in Urban Planning; Cities and Environmental Issues

**Unit: III**

*Urban Poverty and Slums in India*: Features, Types and Trends; Environmental, Health and Basic Services issues in Indian Slums, Women in Poverty; Children in Slums and Access to Education, Health and Employment; Local Governance, Decentralization and Slum population in Indian cities

**Unit: IV**

*Urban Planning in India*: National Commission on Urbanization; Poverty Alleviation Programmes and Urban Planning in India; Changing Contours of India’s Urban Policy; Slum Rehabilitation Programmes; Changing Role of Municipal Bodies in Urban Development
Suggested Readings:

Additional Reading:

Course Title/Course Code
Healthcare and Social Work (SWP: 403)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[ (10 \times 2 = 20 \text{ marks}) \]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[ (4 \times 15 = 60 \text{ marks}) \]

Course Objectives: The course has been designed to educate the students about (i) the concept of health and its various aspects (ii) the healthcare service structure in India (iii) the notion of community health and (iv) the role of a social worker in the area of healthcare.

Course Content

Unit I
Health: Meaning, components, determinants; Indicators of health; dimensions of health; Disease – Causation and prevention; Health scenario of India; Communicable and non communicable diseases; Health problems; social, cultural, economic and ethical aspects
Unit II

**Healthcare service structure in India:** Primary, secondary and tertiary level, healthcare structure and their functions; National health policy, health planning through five year plans; National Health Programmes – National Mental Health Programme, National Programme for Prevention and Control of Cancer, Diabetes, Cardiovascular Diseases and strokes, National Tobacco Control Programme, National AIDS Control Programme; Health issues in context to children, women and elderly; Reproductive and child health; Sexual and Reproductive health and rights of the marginalized.

Unit III

**Community Health:** Meaning, philosophy, Community needs assessment, monitoring of community health programmes, SWOT analysis; Role of NGOs, international organizations, CSR and Public-private partnership (PPP) in health care; National Rural Health Mission and other health programmes merged in it like National Vector Borne Diseases Programme (NVBDCP), National Leprosy Eradication Programme (NLEP), Revised National TB Control Programme (RNTCP), National Programme for the Control of Blindness (NPCB), National Iodine Deficiency Disorders Control Programme (NIDDCP)

Unit IV

**Social worker and healthcare team member:** roles, skills and interventions; Social worker as a health educator and trainer in community health practice and institutional health services like at a hospice and palliative care; behaviour change communication, counselling and rehabilitation etc.

**Suggested Readings:**


**Additional Readings:**


**Course Title/Course Code**

Persons with Disability and Social Work (SWP: 404)

**Instructions for the Paper setter/Examiner**

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[
(10 \times 2 = 20 \text{ marks})
\]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[
(4 \times 15 = 60 \text{ marks})
\]
**Course Objectives:** This course aims at introducing the students to (i) the concept of disability and the experiences of the disabled persons (ii) various disabilities experienced by women in different facets of their life (iii) the legal provisions available for the disabled persons (iv) the need of a skilled worker for counselling, rehabilitating and reintegrating the disabled in the society.

**Course Content**

**Unit: I**  
*Disability:* Concept and definition, understanding different kinds of disability; causes, classification, assessment, intervention or treatment, aids and equipment; consequences of disability – physical, psychological, sexual, economic and social; needs of person with disability and problems faced by them.

**Unit: II**  
*Disability and family:* Status of disabled in Indian families, issues and concerns of the disabled; Disability from a feminist perspective; status of women and girls with disability in India in terms of their mortality rate, literacy level, economic and cultural status, marriage and motherhood; abuse of disabled women/girls; Role of family in the care of disabled; economic, social, safety issues, illness etc.

**Unit: III**  
*Policies and Programmes:* Constitutional and Legal provisions of persons with disability; privileges, benefits and facilities by Government of India; Discussion of strategies for providing information and resources; legal remedies; advocacy for policy change through participation in disability rights movement; equalization of opportunities for accessing educational, vocational, nutritional and health services; protection from violence and abuse; promotion of self help groups; changing attitudes of the disabled and society.

**Unit: IV**  
*Social Work and Disability:* Social work practice for identification of needs/problems and concerns to be addressed; requiring intervention at individual, group and community level; identification of target groups for intervention; approaches, methods, tools and techniques to work with individuals/groups and community; use of different approaches to counselling and rehabilitation. Planning and organizing community education programmes for different target groups

**Suggested Readings:**


**Additional Readings:**

Course Title/Course Code
Population and Environment (SWP: 405)

Instructions for the Paper setter/Examiner

Duration of examination for theory paper shall be three hours.

The theory paper shall be of 80 marks and shall comprise of nine questions. The candidates shall be required to attempt five questions.

Question No. 1 shall be compulsory, consisting of 10 short answer type questions, spread over the whole syllabus, to be answered in 30 to 35 words and carrying 2 marks each.

\[(10 \times 2 = 20 \text{ marks})\]

In addition to Question No. 1, candidates are required to attempt 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each.

\[(4 \times 15 = 60 \text{ marks})\]

Course Objectives: This course aims at introducing the students to (i) the concept of population and its various determinants (ii) population policy and the population development in India (iii) the population-environment dynamics (iv) the need for a sustainable development model.

Unit I
Population: Components, Structure, Dynamics; Significance of study of population, population Characteristics in India, Age and Sex structure, Fertility, Maternal Mortality, Infant Mortality, Life Expectancy, Human Migration, Factors inducing and obstructing migration, Consequences of migration

Unit II

Unit III
Environment and Society: Meaning of Environment, Environmental, Global Warming, Pollution, Deforestation, Displacement of People and the problem of Resettlement, Land Degradation and Wastelands, Danger to Bio Diversity, Ecological threat to Agro-systems, Impact of Ecological Degradation and Wastelands, Danger to Bio Diversity, Ecological threat to Agro-systems; Impact of Ecological Degradation on Tribal’s and Women Environmental Policy in India

Unit IV
Towards a Sustainable Development model of environment: Measures – Environmental Education; Social Forestry and afforestation program; Biogas and renewable energy program; efficient Water Management programs; use of appropriate technology, Public Interest Litigation (PIL) and Judicial Activism; Environmental Movements; Role of voluntary organizations and popular participation in environmental protection and preservation; The Chipko movement, movements against Narmada Valley and Tehri Dam projects.

Suggested Readings:


**Additional Readings**


***************